



### **JOB DESCRIPTION FOR CARE ATTORNEY**

The CARE Attorney is an integral part of the CARE Team; working collaboratively with the CARE Team, CLC case carrying attorneys, criminal defense attorneys, other providers and the client to further the client's legal rights and to advocate for all needed services for the client and his/her family, including helping the youth navigate through and successfully complete probation.

The primary duties of the CARE Attorney include, but are not limited to:

1. Advocate on behalf CARE clients
  - i. Assess the critical issues of each assigned case by conducting independent investigation and obtaining facts needed to properly assess each case.
  - ii. Attend delinquency, dependency and dual status court hearings and advocate on behalf of CARE clients.
2. Participate in on-going case reviews of all CARE cases to identify and create a strategy to handle legal issues.
3. Review and edit intern advocacy letters to the delinquency court.
4. On occasion, attend Multi-disciplinary Team Meetings (MDT) and Child and Family Team (CFT) meetings.
5. Attend policy/stakeholder meetings as directed by the CARE Project Director and Firm Director.
6. Research and write legal briefs.
7. Develop and deliver in house and field trainings of CLC staff and stakeholders
8. Refining and create CARE/241.1 training materials.
9. Assist with coverage of CSEC and NMD cases or attend hearings in probate or family law court as needed.

**Qualifications:** The candidate must have excellent interviewing and client relationship building skills and demonstrated commitment to providing client centered advocacy for Dual Status and EPY youth. Candidate must have an ability to communicate effectively both orally and in writing. Problem solving, principled decision making and critical thinking ability is required.

The candidate should have an ability to work collaboratively with other stakeholders and possess a working knowledge of resources and issues relevant to Dual Status and EPY youth, including but not limited to the effects of trauma, stages of change, relapse and recovery, SOGIE and statutes and policies regarding DCFS's obligations to EPY and Dual Status youth.

The successful applicant must possess or demonstrate the ability to quickly develop a thorough knowledge of dependency, delinquency, dual status law, the Los Angeles County 241.1 protocol and the dual status pilot protocol.

The candidate must adhere to the professional and ethical standards as outlined in the CARE/CLCLA training protocol. Prior experience in dependency or delinquency law or trial experience helpful but not mandatory.

A Juris Doctor Degree and membership in good standing of the State Bar Association of California, a valid California driver's license, a reliable automobile, automobile insurance as required by California law, and an operable mobile phone are required at all times while working for Children's Law Center.

*Children's Law Center is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, disability, medical condition, age, or gender identity, or any other characteristic protected by law.*